

**Saddle Ranch Elementary
School Accountability Committee Notes
2014 – 2015**

Date: September 15, 2014

Time: 8:45 a.m.

Location: SRE Learning Commons / Conference Room

The SAC meeting held a discussion about the DAC (District Accountability Committee) and that Gina St. Aubin and Doug Simmons will Co-Chair as committee rep for SRE. Valarie Koenig discussed how busy the month of September would be for PTIO with the much anticipated Mustang Stampede hoping that all families would be willing to donate \$55 per student to reach our goal of \$30,000 for next years funding of Math, Science, and Technology needs. Discussions were also held on the role of SAC positions at SRE reviewing the bylaws, mission, vision and focus. The current state of Safety at SRE was also a topic of discussion. Dr. Malouff wrapped up the meeting with points on the Assessment Waiver, the School Selector Tool and the DCSD Video Project. All community members are encouraged to go to the SAC webpage on our SRE website under the Parent tab! The budget update was also given by Dr. Malouff and important calendar dates were pointed out. The next meeting will be October 20, 2014 at 8:45am. The District Strategic Plan will be presented at that time.

Calendar Dates:

- Use Website please for calendar updates!
- Stampede is on the 25th!!!!
- Planning day on the 26th
 - BW planning and 21st Century skills will be the topics!
- Tues, Oct. 7th and Thurs. Oct 9th Parent teacher conferences
- Oct 10th --NO school→ Teacher work day!
- Oct. 13 FALL BREAK BEGINS
- Oct. 20 next SAC

Date: October 20, 2014

Time: 8:45 a.m.

Location: SRE Learning Commons / Conference Room

The SAC meeting was informed of Holly Steinbeck's resignation from the SAC President position. Staffing report added Jen Merry's position beginning today. She will be here Monday, Tuesday, Wednesday and Friday's. DAC meeting will be Oct. 28th so we will be getting a full report after that time. PTIO reported that we made just over \$20,000.00 dollars from the Mustang Stampede! The Q and A sheet that PTIO put out before the event was very helpful to parents! The next event is the Pancake Breakfast! More info. is coming soon! Spirit wear is delayed on delivery until Friday 10/24. Planning for the Silent Auction will begin at the next PTIO meeting which is 10/21 at 7pm!

Today's agenda was focused on the presentation of the DCSD Strategic Plan. Please see the attached link to familiarize yourself with this plan.

[CLICK HERE](#)

Parents voiced that they would love to be able to participate in adding to teacher's CITE evaluations by giving input on a personally created form by teachers (if they choose) where parents can offer prospective for teachers that they could add to their CITE 4 and 5.

Community Connection Box was discussed from our prior meeting. This form will go out through the Thursday eFolder.

Date: November 17, 2014

Time: 8:45 a.m.

Location: SRE Learning Commons / Conference Room

Welcome!

Staffing-- Stenna Kearns will be our new office staff member beginning Dec. 1 and Jenni Willette will be our new staff member in the 3rd grade! Welcome them both please!

DAC report- Members will now be able to give more feedback and participate. Lots of thing on their agenda for Nov. 11

PTIO report-- Pancake breakfast was a hit! PTIO does use their money for these events, they put \$3.00 for every \$2.00 paid for breakfast....THANK YOU PTIO!! Box tops raised over \$1,000.00!! In the spring there will be the new Silent Auction, possibly the end of April! They are still looking for volunteers! Planning will begin in January!.

Ranch Reader-- Please do not include PTIO in it the next issue.

Spring Book Fair scheduled for March 16th. Bingo night in Jan. Movie night in Feb.

Unified Improvement Plan-- Board is looking for community feedback to decide if they need to go to the voters for a bond issue.

Capital Improvement Needs: Average age of schools is 19 years.

- Safety
- Technology
- Roofs/ Boilers

Outreach program is presenting to the community

The reason Douglas Co. has had such a hard time passing a bond issue because of trust. DCSD parents & community would like to express concerns that Bond money would be tagged for specific use.

Significant part of debt will be paid off in 2015. If a bond was issued there would be no new increase. Timing of this is very important to decide if this should be an election issue for a \$200 million bond in 2015.

Unified Improvement Plan- UIP focus is on Reading. We have met and exceeded them! Possible transition into writing. There will be more to share on this topic in Jan.

Public Relations-- So excited that SRE was recognized in the 5280 Magazine! One of the top 58 elementary schools in CO.

PBS program- Positive Behavior Supports. Takes what our teachers do in the classrooms and grade levels and become a school wide system. Three traits to this program are Safe, Respectful, and Engaged. We will collect data to see if it needs to evolve! There is a rep from every grade level on this committee. SAC would like to know if there could be a parent rep. on this committee.

Apple Award Nominations-- Nominations closed Sunday 11/16. We will receive a folder soon to see who was nominated.

Video Project-- [SRE video](#)

Community Feedback Survey - Responses will be discussed at the next meeting.

Date: January 12, 2014

Time: 8:45 a.m.

Location: SRE Learning Commons

Agenda

new staffing:

SSN- Ms. Kaci Philpot

EA- Ms. Jamese Collins

EA- Mrs. Charlotte Hirstius

4 students with an aide at SRE

District Accountability Committee (DAC)- Doug Simmons

Topic was Safety. Sandy Hook parent presented and talked about importance of safety and protocol. Daily conversations are recommended to parents.... "Did you feel safe at school today?" Lockdown/Lockout drills were discussed and how the schools handle this. Are there Safe Houses around our school for students to go to?

We would like everyone to spread the word about Safety at SRE and they you MUST have a visitors sticker to be in the building after 8:40am. It is mindset and attitude that are the best prevention. Always anticipate the unthinkable!

PTIO report –Valerie Koenig

Lots of new stuff this year! Bingo night, which is a regular event, will be Jan. 23! Movie night is Feb. 27th (This is a new event!). In the spring there will be a Silent Auction. Date has not been specified yet. The meeting on 1-13 will be a volunteer sign-up day! There will also be a sign-up Genius for volunteers who cannot make the meeting.

Possible Sites:

Living the Dream

HR Golf Course

Unified Improvement Plan – Jenn Malouff

- Reading focus- This will be the last year for this focus. We are working on using consistent language and lots of collaboration of teams and across grade levels. The UIP draft plan was passed out and discusses. READ Act info was added this year to our plan and what we are doing to meet the needs of those specific students.

Public Relations – Jenn Malouff

- Calendar update- voted Conventional for the next 3 years. A letter went out to the community about this.
- State assessment
No more TCAP now we have PARCC(3-6). There are 2 separate PARCC tests. We also do CMAS (4,6) and MAP (2-6)
- PBS- Positive Behavior System! Hopefully all the kiddos are talking about it at home. 3 Golden Rules are SRE= Safe, Respectful, and Engaged. Stickers go out for K-3 students and Golden

tickets go out for 4-6. Drawings for prizes happen every 2 weeks. This program is a pro-active behavior program.

- New transitions- working on this with 6th grade! The year started out with the new clap in tradition. We will have a special way to honor 6th grade when they leave this year! There will be a special continuation and a legacy! It was requested to continue the clap-out!
- Library updates- Library will be updated with COLOR!

7. Open forum for guests – Gina

- Comments from “Community Comment Box” were shared about:
 - safety
 - behavior and student accountability
 - staff morale
 - staff turnover
 - quantity of email communications to community

Next meeting:

- February 9, 2015; 8:45 a.m in the Learning Commons

Date: February 9, 2015

Time: 8:45am

Location: Conference Room

Welcome!

Introductions of all present.

Staffing

No staffing changes/updates. The upcoming weeks will be busy with budget and staffing as we receive the SBB (student based budget) for the 2015-16 school year very soon.

District Accountability Report (DAC) - Doug Simmons

World Class Outcomes was discussed. Assessment and testing was discussed and SRE is working on a Fact Sheet to share with parents.

PTIO

There are two events coming up: SRE Family Movie Night and the PTIO Silent Auction

SRE Family Movie Night will be February 27 with students voting on the movie to be shown. We will include this information in morning announcements to get students to suggest movies.

Silent Auction will be May 16th at the Highland Ranch Golf Club. It will be a western theme for parents that will include a light dinner. You must purchase a ticket to attend and be present for the auction items-no online bidding. There will be a couple of raffles/drawings for those who cannot attend. Technology, math and science will be the largest beneficiary for the profits made.

SAC Updates

Budget Priorities

1. Class size
2. Learning Support - Specials, EA's, Instructional support, Specialists
3. Technology
4. Professional Development
5. Project Based Learning - guests lecturers, experiential learning

Parent University

Opportunities for DCSD families to participate in various courses offered through the district.

Quarterly Updates

Building Council

Building Council meets once a month. They are putting together a 3 year action plan. Currently identifying SRE current state and will identify a desired state for the 2017-18 school year. The Building Council will introduce to staff at the end of this school year.

Safety

The past week has been very interesting with a couple of situations in the HR community. Nothing has directly affected the safety of SRE, but a couple of communications have been sent to families. All communications come through our district Communications department. We would like parents to know it is normal to see a Douglas County Sheriff's Deputy/Marshal in the school a couple times throughout the day. Our students enjoy and recognize the Marshals.

Open Forum

No comments from the Community Box have been submitted. We will send that link out to families again to get feedback.

Next Meeting

March 16, 2015 in the Conference Room

Monday, 3/16/2015

SAC Meeting

1. Welcome

2. SRE Report - Jenn Malouff

Working on budget since February

Discretionary (\$2,379,819) vs. Non-Discretionary Funds (\$556,388)

- Non-Discretionary Funds is allocated by district
- At this point, SRE will have the following sections:
- Kindergarten, 1 full day with hopes of having 2 full day and am/pm classes
- 1st Grade - 4 sections
- 2nd Grade - 3 sections
- 3rd Grade - 3 sections
- 4th Grade - 3 sections
- 5th Grade - 4 sections
- 6th Grade - 3 sections
- No Changes to Specials

3. District Accountability Committee (DAC) report

Consensus across the district is having smaller class sizes, technology needs and keeping curriculum up to date.

4. PTIO Report

There will be 2 board positions open for the 2015-16 school year, Secretary and Co-President.

Spring Fling will be May 1

Silent Auction will be May 16-adult only event. Getting students involved by class baskets/donations. Still needing sponsors and items.

5. SAC Updates

Would like to hold an evening meeting to give opportunity for more parents to attend.

April 20th at 6:30 in the Learning Commons was decided for the next meeting.

Next Meeting:

April 20, 2015 at 6:30 in the Learning Commons

Date: April 20, 2015

Time: 6:30-7:30 p.m.

Location: SRE Learning Commons

Agenda

1. Welcome & introductions

2. SRE Report – (Jenn Malouff)

- Quarterly discussion
 - Budget information - enrollment, FDK -568 students, Kindie will now have 2 full day classes! We are looking at opening 2- .5 kindie classes also. Class sizes are capped at 22.
 - Safety - drills, security -Families please continue to honor the check in system. Can we sign up for the txt alerts? Dr Malouff will find out!
 - Cluster Grouping and Co-Teaching/Co-Planning & Collaboration information-
 - Cluster grouping with GT students (Dr. Malouff will visit other schools about this model)
 - Co-teaching with Special Ed. students is being considered.
 - Purchases
 - tech--Received allocation. We will be ordering more Chromebooks
 - math materials- We will possibly be upgrading to the newer version of EveryDay Math
 - learning commons- Expanding what students will be exposed to so they will be able to stretch their higher-order thinking.
 - Communications
 - class placement & assignment for 15-16 SY-- Parents are allowed to fill out a Google form with their child's needs and strengths.
- Staffing 2015/2016
 - New hires-- Angie Davis (1st), Janet Merrell (3rd), PLS Mary Whitney

- Attrition-- 3 teachers leaving. May Ranch Reader will have all updates
 - Future openings--
3. District Accountability Committee (DAC) report – (Gina St. Aubin/Doug Simmons)
- DAC meeting 4/14/15 [notes](#)
4. PTIO report – (Valerie Koenig)
- Spring Fling - May 1
 - Silent Auction - May 16
5. SAC Updates - (Gina)
- SAC officer position discussion- Knowing when SAC begins and ends so everyone knows when positions come up. We need to keep a record of when each position will be open.
 - Bond Initiative introduction (Meg Masten) -- Long Range Planning Committee will present at the next meeting.
6. Open forum for guests – (Gina)
- Comments from “[Community Comment](#) Box” will be shared
 - No new comments added to communication form since November 2014
 - Open Forum will be limited to a maximum of 15 minutes
 - Comments limited to 3 minutes
 - Comments specific to SRE and/or DCSD

Next meeting:

- May 18, 2015; 8:45 a.m. in the Conference Room
 - Finalize next FY budget recommendations
 - Update on current year UIP priorities
 - End of Year Principal report
 - Revisit SAC Criteria Assessment (located on SIP Central) and evaluate your SAC; modify if necessary; identify areas for continued improvement
 - Elections next FY SAC officers
 - Community concerns and input
 - Results of SAC vote on their position on Bond Presentation at the DCSD Board meeting 4/21.